

**Paideia Academies Inc. Governing Board Minutes**  
**Site: Paideia Academy South Phoenix**

**Governing Board Meeting**

Date/Time: June 12, 2014

Location: Paideia Academy South Phoenix  
7777 S. 15<sup>th</sup> Terrace  
Phoenix, AZ 85042

**Roll Call**

Present: B. Winsor, R. Young, S. Court, J. Deshay  
Guest: V. Fuentes, R. Krantzman

**Agenda:**

I. Opening Items

- A. Verify Quorum
- B. Approve Past Minutes

II. Staffing Update:

- A. 9 teachers hired to date, 5 still needed
- B. Grade positions to fill: 1<sup>st</sup>, 2<sup>nd</sup>, 4<sup>th</sup>, two for 7<sup>th</sup>
- C. If AZ Charter Board denies 7<sup>th</sup> grade addition, we will fill more enrollments in the lower grades and adjust staffing needs accordingly
- D. Discussion on content of collected exit interviews
  - I. Plans in place for next year to make B. Winsor more available for coaching and teaching staff support

III. Employee Handbook Revisions:

- A. Paid Time Off (PTO) Revisions
  - 1. Change in required amount of time for submitting PTO requests
  - 2. PTO not approved if requesting time directly before/after holidays, staff training, and 1<sup>st</sup>/last week of school
  - 3. Taking unapproved PTO may result in disciplinary action
- B. PTO revision suggestions/feedback
  - 1. Suggestion made by J. Deshay to donate PTO time
  - 2. Request made by Mr. Court for V. Fuentes to run financial numbers on paying out teachers for unused PTO at the end of the fiscal year + impact on staff/budget. Run alternatives on how to work formula for 1 full day payout vs. .75 FTE payout, etc.
    - A. Motion made by S. Court to amend PTO policy to include a payout and vote by email to approve. J. Deshay seconds motion & motion passes

IV. Enrollment Update

- A. Reviewed current numbers. Updated Board on enrollment efforts and recent events (KG round up)

V. Approvals: 2015 Paideia Academies Inc. South Phoenix Proposed Budget

- A. V. Fuentes reviewed proposed budget numbers for upcoming fiscal year
  - 1. Made goal of retaining a 10% surplus

2. Numbers will adjust slightly as State & Federal FY15 allocations are posted

3. R. Krantzman spoke about transitioning from running a Targeted Title 1 Program the past 2 years to a SchoolWide Title 1 Program for FY15 and subsequent years.

a. reviewed current Title 1 expenditure projections under a SW Title 1 Plan

B. B. Winsor motions to approve 2015 proposed budget, S. Court seconds motion. Motion passes

C. Preschool Revenue and budget is reviewed and discussions are held regarding current debt.

1. Debt figures have increased during the past month due to lower summer enrollments.

2. Current goal is to have balance paid off by the end of the next fiscal year

3. The preschool has gone from 8 months of accrued debt to 4 months, but increased back to 6 month due to lower summer enrollments.

4. Request made for V. Fuentes to provide a breakdown of: Owl Club cash, in kind services and all categories of cash vs. barter

1. Board will review at next meeting

#### VI. Student Retention Hearing

A. No Show from the parent/student involved.

Student will be retained

Next meeting will be held on July 10<sup>th</sup>, 2014 at 5:00 PM

Adjourn: 5:50 PM

STEVE Cant

7/10/14